



TEAM REGISTRATION INSTRUCTIONS

Teams are made up of individuals who choose to compete together. By joining a team, you are still individually responsible for updating your trip diary with the trips and miles you save. If you miss a day, you can always go back and enter the information.

Trips and miles saved by each individual team member will add up to a team total. Teams can be any size or type (i.e. family, friends, community group, company, organization). Each individual on a team who meets their weekly goal will automatically be entered into a drawing for prizes.

Additionally, at the end of the Challenge, the top teams will be recognized for the following:

- Most pounds of emissions saved
- Most trips saved
- Most participants
- Best integration of TravelWise strategies

Steps for setting up a team

1. Go to www.cleartheairchallenge.org and log in
2. If you have not created an account yet:
 - a. Click "Register"
 - b. Follow the steps as instructed
 - c. Join team **"Team or Sub-team Name"**

If you have already set up your account:

- a. Select "Dashboard" from the top navigation
- b. Click "Edit Profile" in the upper-left of the dashboard
- c. Select "My Networks" from the left-hand navigation
- d. Join team **"Team or Sub-team Name"**